

# THE RIGHT-SIZED HRMS PLATFORM FOR MEDIUM & ENTERPRISE COMPANIES

Enterprises today are driven by the people they employ.

There is a continuous mandate to ensure that human resources are managed correctly through every phase of the Recruit-to-Retire cycle

## Recruit

Hiring & Compensation Strategy | Manpower Planning & Budgeting | Multicultural & Diverse Workforce | Mobile Workforce Management | Establishing a right-size organization



## Retain

Employee Engagement | Performance Management & Pay | Talent Retention | Benefits Planning | Health & Safety



## Re-train

Training & Development | Conflict management | Globalization & Technology Drift | Employee Motivation | Soft-Skill & Ethics | Social impact | work-life balance



## Restructure

Leadership Development | Career & Succession Planning Establishment | Organizational & Employee Development | Managing Change | Employer Branding | Corporate healthcare governance

## Retire

Voluntary & Involuntary retirement | Employee Separation | F&F Settlements | Benefits | Ex-Employee Complaints Handling



## Transforming HRIT for Corporate HR Excellence



### VISION

- Competitive Advantage through Human Capital
- Effectively Leverage Distributed Workforce
- Cost Savings & Increased Efficiency



### STRATEGY

- Align with strategic objectives
- Add business value to daily transactions
- Maximize utilization of all resources



### KEY ATTRIBUTES

- Employee Experience Focused
- Process Simplification & Standardization
- Integrated, Scalable & Robust

PeopleApex is an integrated end-to-end enterprise-level HR & Payroll solution designed by industry experts having deep multi country domain expertise.



- Automate HR processes with seamless integration to payroll
- Empower the employee with robust employee self service
- Provide holistic view for managers with manager self service
- Multi-country, multi-language, and multi-currency product
- Pre-configured industry best practices
- Crafted to create consumer grade user experience

Global Framework



Fully Integrated



Analytics & Reports

www.peopleapex.com

# Modules and Features of PeopleApex

## Workforce Management

Organization structure|Hire-to-Retire cycle|Employee information|Employee events|Industry best practice templates|Asset allocation|Organizational policies|Role based access|Smart HR dashboards

## Payroll

Fully Configurable & Agile|Up-to-date Statutory Compliance|Customized Payroll policies|Plug & Play solution|Adaptable|Full & Final Settlement|Multi-Company|Multi-Currency|Customized Pay slips|Documents Upload|Investment Declarations

## Time & Attendance

Shift Management|Integration with time tracking system|Time-sheet Over-time|Statutory leaves and Time-off|Holiday calendar|Leave application and approval|Geo- tagging |Regularize attendance

## Performance Management

Goals settings and weight age allocation|Pre-defined templates|Performance review by Self & Manager|360°, Mid- year, Annual and Continuous performance reviews|Reports

## Recruitment

Hiring requisitions by Manager and HR|Job description|Applicant details recording|Shortlist candidates|Interview scheduling|Recruitment pipeline analysis|Per-defined templates | Reports

## Travel Management

Travel policies|Travel request|Approvals|Travel advances and expenses|Travel expense documents recording|Reimbursement|Payment through off cycle / regular payroll |Reports

## Expense Management

Expense policies|Expense documents recording|Reimbursement|Approvals |Payment through off cycle / regular payroll | Reports | Analytics

## ESS & MSS

Employee profile|Leave application and approval|Employee directory|Time- sheet|Payslip view and download|Peer calendar|My team view (Managers)|Performance review and approval|Mobile based Approvals

## On-Boarding

Smart preparations for joining formalities|Candidate engagement|Digital offer letters|Custom welcome messages|Pre On-boarding|Integration with Recruitment|Comprehensive Reporting

## Exit Management

Initiate separation Online|Approval workflow from Manager to HR|Notifications to all departments|Assigned assets tracking|Pending dues status|Full & Final Settlement|Exit interview

## Dashboards

Role based dashboards|HR Dashboard with data driven analytics|Manager dashboard with quick access to various approval requests|Employee dashboard for quick actions and usability

## Social Wall

Wall posting including documents and images|Likes & Comments|Create open/closed groups|Chats within the organization|Tracking of chats and reporting for inappropriate content|Administrator control for message

## Saas based

Supports multiple clients instance, available on-premise and on-cloud, quick, effective and mobile enabled

## Multi-level App & Data Security

Predefined security enabled including role based security, privileged access, and database security

## Ease of Integration & scalability

Technology platform can easily integrate with any ERP multiple systems and scale to organization size as required



Enterprise HRMS Solution

[www.peopleapex.com](http://www.peopleapex.com)

PeaopleApex is one of the  
Top 10 HCM solution provider in APAC

: by CIO Review

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